

## Letters of Reference For the Eagle Rank

You will need to request five adults to write a letter of recommendation for you. You will need a sixth letter if you currently have a regular job for which you are paid. These recommendation letters must be submitted directly from the person writing it to the Council office. Only those on your final board of review will be permitted to read the letters and once your final board of review is over the recommendations will be returned to the Council office where they will be shredded.

You should go to <http://www.eaglerefs.org/> and register to allow your references to submit their letters of recommendation online. You will need to enter their email address as a way to provide them the link for them to access the site for electronic submission. This tool also provides you a way to track who has sent their letter and who has not. It will also allow you to send reminder notices to those who have not sent their letter.

If someone you ask wishes to submit a physical letter they **MUST** be sent directly to the Council office and cannot be given to you, your parents, scoutmaster or you or any other third party. The letters may be mailed or personally delivered to the Council office at:

Occoneechee Council  
Attn: Eagle Desk  
3231 Atlantic Ave  
Raleigh, NC 27604